

## **CAJON VALLEY UNION SCHOOL DISTRICT**

### **CLASS TITLE: DAY CUSTODIAN/GROUNDSKEEPER**

#### **BASIC FUNCTION:**

Under the direction of the site administrator, perform routine custodial activities at an assigned school site or District facility during the day shift; maintain buildings and adjacent grounds areas in a clean, orderly and secure condition; operate a variety of cleaning equipment used to perform job responsibilities.

#### **SPECIAL INSTRUCTIONS:**

During periods of time when students are not in session, the Maintenance/Operations Department will assume the responsibility for direct supervision of Day Custodians. This department may also serve as a technical resource for the site administrator(s) in a variety of situations required in this position.

#### **REPRESENTATIVE DUTIES:**

##### **ESSENTIAL DUTIES:**

Perform routine custodial activities at assigned school sites or facilities during the day shift; sweep, scrub, mop, strip, wax, disinfect and polish floors; vacuum rugs and carpets in classrooms, offices, restrooms, auditoriums, kitchens, assembly areas and other work areas; spot clean and shampoo carpets.

Clean classrooms, cafeterias, gymnasiums, auditoriums, lounges, offices, locker rooms, restrooms, hallways and other facilities as assigned; dust and polish furniture and woodwork; empty waste receptacles; spot mop spills; remove gum, debris and graffiti as needed.

Clean and disinfect drinking fountains and restroom facilities including sinks, toilets and urinals; fill dispensers with towels, soap, toilet paper and other items; wash mirrors, tile, walls and windows; unclog drains and toilets; polish metal work.

Operate custodial equipment such as vacuums, mops, small hand and power tools, buffer/scrubber machines and other equipment as assigned; operate a variety of cleaning equipment utilized in custodial work, including industrial floor scrubber, stripper, polisher and large wet mops.



